

Village of Franklin  
Board of Trustees  
Regular Meeting Minutes  
November 11, 2025  
7:00 pm

Mayor Paul Turpin called the regular monthly meeting of the Village of Franklin Board of Trustees to order at 7:00 pm on Tuesday, October 14, 2025 in the town hall. Trustees present in Village Hall were Abby Flynn, Sarah Carter, Vickie Adkins and Kendra Marcel. Trustees Craig Miller and Lauren Whalen were absent.

Guest Darin Clarke from MaGuire had a presentation for the Board of Trustees to discuss the results from the water tower inspection. At the beginning of his presentation, he gave a brief description of his background and MaGuire's business history. Then he moved onto the water tower. He suggested that Nick unbolt the overflow and clean the screen. He said there is also a kinked hose where the condensation is supposed to run out, but it cannot. Darin said replacing that hose is also another easy fix. The mud valve is how they drain the tank. The dial on it is known for breaking which could cause a large amount of water loss. There are better dials that will not freeze. It is also an inexpensive fix that could eliminate a potentially expensive issue. The tank is all in compliance with OSHA regulations. He showed the Board the paint that is peeling and bubbling inside the tank. Typically, those bubbles will pop, rust, and corrode. It was evident the paint in the tank is failing. Next Darin discussed the management plan MaGuire suggests for the Village water tank and what it would cover. The plan is a one-year agreement that the Village can cancel at any time, but MaGuire cannot ever cancel on the Village. In the plan, 30 days after the first job is completed by MaGuire's the Village would need to pay \$71,829.00. That cost would cover exterior renovation, dry interior renovation, wet interior renovation, any needed repairs and emergency services. Then the Village would pay \$71,829.00 for the second and third years before it falls to \$24,634 on the fourth contracted year. From the fifth year on, it slightly increases, but would not go up substantially. Darin explained that some municipalities add an infrastructure charge to customers water bills to help offset some of the costs. He explained that most people do not think of water as a business with infrastructure, but it is. Water tanks are expensive and require upkeep. Mayor Turpin informed Darin that the Board would discuss the offer and get back with him.

Treasurer Susan Smith presented the Treasurer's Report for September. She presented each of the following: businesses profits & losses, current balances, year-to-date balances, and check details. Abby Flynn made a motion to accept the Treasurer's Report for September. Kendra Marcel seconded the motion. The voting was as follows: Sarah Carter-yes, Vickie Adkins-yes, Kendra Marcel-yes and Abby Flynn-yes. The motion was carried. Vickie Adkins made a motion to accept the Bills Paid and To Be Paid for September. Kendra Marcel seconded the motion. The voting was as follows: Vickie Adkins-yes, Kendra Marcel-yes, Abby Flynn-yes and Sarah Carter-yes. The motion was carried.

Clerk Ashley Turpin presented the meeting minutes from September to the Board of Trustees. Vickie Adkins made a motion to approve the minutes from September. Abby Flynn seconded the motion. The voting was as follows: Kendra Marcel-yes, Abby Flynn-yes, Sarah Carter-yes and Vickie Adkins-yes. The motion was carried.

## **Committee Reports:**

There is no report from the utility supervisor. Utility employee, Nick Speaks was present to ask the Board if there was a possibility that he could take some time off to visit with family and travel a little. He is only looking for 2 to 3 weekends approximately, but has been the only on-call employee for a while now and will be until the new employee is certified in some of the businesses. With the Village not having any one hired yet, Nick is unsure of when that might be. He suggested someone from Waverly could be on-call those weekends to help. Mayor Turpin said he does not see a problem with it. He would like for the Waverly employees to come over and shadow Nick so they have a little insight on where and how the systems work in Franklin. The Board also suggested that Nick get some dates so they can start asking Waverly as well.

Buildings, Roads, and Drainage – There is nothing new to report from this committee.

Finance/Payroll – There is nothing to report from this committee.

Insurance – Mayor Turpin read the IML RMA insurance invoice aloud to the Trustees. The bill had an incentive if it is paid before the end of the month. Abby Flynn made a motion to accept the IML RMA's invoice for \$17,315.61 to be paid before the end of the month. Sarah Carter seconded the motion. The voting was as follows: Abby Flynn-yes, Sarah Carter-yes, Vickie Adkins-yes and Kendra Marcel-yes. The motion was carried.

Personnel – Nick Speaks discussed the on-call request during the supervisor report. Next, Trustee Abby Flynn presented the five applications to the Board for utility worker. The Board agreed they would like to interview all five applicants. The interviews will be held on Tuesday, October 21 between 5-7, if that works for the applicants.

Utility Reconnect – Trustee Vickie Adkins said one customer received a letter from the Village and is now paying \$50 per month. Another customer moved out of the Village and has their house posted for sale. The Village has been unsuccessful with trying to reach out to her so they will send her a letter notifying her that there will be a lien on her house if the bill is not paid. Vickie said the secretaries are doing a great job calling the customers who are behind and telling them that if they do not pay then their utilities will be shut-off. Currently there are 9 customers overdue with a total of \$1,089.12.

Utilities – Mayor Turpin informed the Board that a previous employee was turning landlords' water back on for them to clean their apartments and then returning to shut it off at the end of the work day. The landlord was not being charged for the water usage on those days. After discussion, the Board agreed to have a set fee for a day of water usage for landlords to clean their apartments. It will be \$10 per day and only allowed Monday through Friday.

Nick Speaks went to the spray field to turn it on and it stopped working. When he tried to turn it back on, smoke came out of each pump. The electrician is supposed to come this week and give a bid. It is a necessary fix to stay compliant and so nothing freezes with the cold temperatures settling in.

The Village received a bid from E.L. Pruitt for the sprayer that FS hit. It will be \$7,500.00 for the supplies, labor, equipment, to remove the nozzle and concrete, and excavating. Sarah Carter made a motion to approve the bid for \$7,500.00 for E.L. Pruitt to repair the leak below the spray nozzle structure that was hit by FS out of New Berlin. Kendra Marcel seconded

the motion. The voting was as follows: Sarah Carter-yes, Vickie Adkins-yes, Kendra Marcel-yes and Abby Flynn-yes. The motion was carried.

TJ from Auburn is coming in this week to help Nick. He is trying to help Nick get more acquainted with the gas business, as well as help until we get a new hire certified.

### **Old Business:**

Mayor Turpin is waiting on an easement from the attorney for the spare lot.

Mayor Turpin received two different documents from the attorney. The documents verify that the Village will trade the Quonset Huts and the property for the current Fire Station building. However, the Fire Department will continue to use the Fire Station until the new building is complete near the Quonset Huts. The attorney did not say that the Board could approve the documents or not, so Mayor Turpin would like to confirm before moving forward.

There will be a meeting soon with MCC for the 911 project. They said they would be here soon, but Mayor Turpin has not heard from them.

Trustee Vickie Adkins attended the meeting MC Hazard Mitigation Plan meeting in Jacksonville on September 30<sup>th</sup>. The meetings take place every five years to keep the mitigation plan updated. They currently have a grant for \$500,000 to use toward Morgan and Scott counties. Vickie is unsure how they determine who qualifies for the grant money, or how much they are allotted. Vickie and Mayor Turpin are working on the paperwork and she will attend the second meeting on November 18<sup>th</sup>.

### **New Business:**

Abby Flynn made a motion to keep the closed minutes closed. Kendra Marcel seconded the motion. The voting was as follows: Vickie Adkins-yes, Kendra Marcel-yes, Abby Flynn-yes and Sarah Carter-yes. The motion was carried.

Mayor Turpin summarized the nuisance's ordinance for the Board of Trustees. He explained that the amendment will allow the Village to mow a resident's grass if it gets over 16 inches and the Village will charge the resident for mowing. Abby Flynn made a motion to make an amendment to the Nuisance Ordinance for 2020-04. Vickie Adkins seconded the motion. The voting was as follows: Kendra Marcel-yes, Abby Flynn-yes, Sarah Carter-yes and Vickie Adkins-yes. The motion was carried.

Mayor Turpin said the AM PM Mart reached out asking the Village for a pour license which would allow them to add gaming to their facility. Sarah Carter said she would like to table the discussion until the whole Board is present. Mayor Turpin said he was in the business recently, saw a gentleman purchase beer, and he was not carded by the employee. Mayor Turpin reached out to the owner, Nick, who told him the gentleman frequents the business. Mayor Turpin asked the customer if he frequents the mart and the customer replied no, he just moved into the area. Mayor Turpin said they will discuss it more at the next meeting.

Mayor Turpin read the current group insurance policy for Village employees to the Board. The resolution will now state that employees are responsible for 100% of coverage for dependent children 18 years and older. The employee is covered 100% by the employer. It will

also state that employees hired before 2025 are grandfathered in to the previous policy, before the resolution. Vickie Adkins made a motion to approve resolution 2025-02 to group insurance policy. Sarah Carter seconded the motion. The voting was as follows: Abby Flynn-yes, Sarah Carter-yes, Vickie Adkins-yes and Kendra Marcel-yes. The motion was carried.

Clerk Ashley Turpin informed the Board of Trustees that she will be resigning at the November meeting. The Board should start to think of a new candidate to appoint.

Vickie Adkins made a motion to adjourn. Kendra Marcel seconded the motion. The voting was as follows: Sarah Carter-yes, Vickie Adkins-yes, Kendra Marcel-yes and Abby Flynn-yes. The meeting adjourned at 9:01 pm.

Village of Franklin  
Board of Trustees  
Special Meeting Minutes  
October 21, 2025  
5:00 pm

Mayor Turpin called the special meeting for utility supervisor interviews to order at 4:54 on Tuesday, October 21, 2025 in the town hall. Trustees present in the Village Hall were Abby Flynn, Kendra Marcel and Vickie Adkins. In addition, Nick Speaks was present.

Abby Flynn made a motion to go into closed session to interview three candidates for the utility employee position. Kendra Marcel seconded the motion. The voting was as follows: Abby Flynn-yes, Vickie Adkins-yes, Paul Turpin-yes and Kendra Marcel-yes. The motion was carried. The Board entered closed session at 4:54 pm.

The Board re-entered into open session at 6:16 pm.

Mayor Turpin talked with the attorney about the property trade with the Fire Department. The only thing needed at this point is for them to indemnify the Village in the case that someone would get hurt in the Fire Station, while they use it after the Village takes possession. He will follow-up with the attorney and then the Board at the next monthly meeting.

Kendra Marcel made a motion to adjourn. Abby Flynn seconded the motion. The voting was as follows: Vickie Adkins-yes, Kendra Marcel-yes, Abby Flynn-yes and Paul Turpin-yes. The meeting adjourned at 6:18 pm.

Village of Franklin  
Board of Trustees  
Special Meeting Minutes  
October 22, 2025  
5:00 pm

Mayor Turpin called the special meeting for utility supervisor interviews to order at 4:50 on Wednesday, October 22, 2025 in the town hall. Trustees present in the Village Hall were Abby Flynn, Kendra Marcel and Vickie Adkins. In addition, Nick Speaks was present.

Abby Flynn made a motion to go into closed session to interview two candidates for the utility employee position. Vickie Adkins seconded the motion. The voting was as follows: Abby Flynn-yes, Vickie Adkins-yes, Paul Turpin-yes and Kendra Marcel-yes. The motion was carried. The Board entered closed session at 4:51 pm.

The Board re-entered into open session at 5:57 pm.

The committee agreed to set-up a second interview with 3 of the candidates next week with the entire Board of Trustees.

Kendra Marcel made a motion to adjourn. Vickie Adkins seconded the motion. The voting was as follows: Kendra Marcel-yes, Abby Flynn-yes, Vickie Adkins-yes and Paul Turpin-yes. The meeting adjourned at 5:57 pm.

Village of Franklin  
Board of Trustees  
Special Meeting Minutes  
October 27, 2025  
5:00 pm

Mayor Turpin called the special meeting for utility supervisor interviews to order at 5:00 on Monday, October 27, 2025 in the town hall. Trustees present in the Village Hall were Abby Flynn, Kendra Marcel, Lauren Whalen and Vickie Adkins. In addition, Nick Speaks was present.

Abby Flynn made a motion to go into closed session to interview three candidates for the utility employee position. Kendra Marcel seconded the motion. The voting was as follows: Vickie Adkins-yes, Kendra Marcel-yes, Abby Flynn-yes and Lauren Whalen-yes. The motion was carried. The Board entered closed session at 5:01 pm.

The Board re-entered into open session at 8:22 pm.

The Trustees agreed to offer the job to Damian Waltz. Abby Flynn made a motion to hire Damian Waltz as a utility employee. Lauren Whalen seconded the motion. The voting was as follows: Kendra Marcel-yes, Abby Flynn-yes, Craig Miller-yes, Lauren Whalen-yes and Vickie Adkins-yes. The motion was carried.

Lauren Whalen made a motion to adjourn. Abby Flynn seconded the motion. The voting was as follows: Vickie Adkins-yes, Kendra Marcel-yes, Abby Flynn-yes, Craig Miller-yes and Lauren Whalen-yes. The meeting adjourned at 8:23 pm.